

## **EXECUTIVE**

Minutes of the meeting held on 20 September 2023 starting at 7.00 pm

### **Present:**

Councillor Colin Smith (Chairman)  
Councillors Kate Lymer (Vice-Chairman), Yvonne Bear,  
Aisha Cuthbert, Christopher Marlow, Angela Page and  
Diane Smith

### **Also Present:**

Councillor Simon Fawthrop, Councillor Alisa Igoe,  
Councillor Julie Ireland, Councillor Simon Jeal, Councillor  
Tony McPartlan and Councillor Chris Price

## **50 APOLOGIES FOR ABSENCE**

There were no apologies for absence, although Members noted that Councillor Nicholas Bennett had joined the meeting virtually.

## **51 DECLARATIONS OF INTEREST**

Councillor Nicholas Bennett declared that he hosted two Ukrainian families.

## **52 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9 AUGUST 2023**

**RESOLVED** that the minutes of the meeting held on 9 August 2023 (excluding exempt information), be confirmed as a correct record.

## **53 QUESTIONS**

Four questions for oral response had been received and these are attached at Appendix A..

## **54 BUDGET MONITORING 2023/24 Report FSD23059**

The report provided the first budget monitoring position for 2023/24 based on expenditure and activity levels up to the end of June 2023. The report also highlighted any significant variations which would impact on future years as well as any early warnings that could impact on the final year end position.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations. Following concerns expressed at the

Executive Resources and Contracts PDS Committee earlier in the week by several Members that increasing costs were challenging the viability of the Council's move of Head Quarters from the Civic Centre to Churchill Court, the Leader requested that Officers confirm that such concerns were misplaced and to reiterate the facts of matter on the record.

The Director of Finance reported that, based on the revised updated capital costs, there was an overall net saving of £15m compared with refurbishment of the civic centre for office accommodation. Although there would be transition running costs allowing for the dual running of business rates and various other costs, the opportunity to generate additional rent income would lead to medium- and longer-term annual savings of £1.4m per annum by using the new site.

The Director of Housing, Planning and Regeneration separately referred to further savings from releasing other Council sites and reducing the overall costs and liabilities for those sites which had not been reflected in the savings identified above either.

The Leader added that was increasingly optimistic this surplus would be boosted further over coming months when the bids for the current Civic Centre site were revealed, given extraordinary interest which had been demonstrated to date in terms of its future use.

**RESOLVED: That**

- 1. The latest financial position be considered;**
- 2. That a projected net overspend on services of £6,137k forecast based on information as at June 2023 be noted;**
- 3. The comments from Chief Officers detailed in Appendix 2 be noted;**
- 4. The carry forwards being requested for drawdown as set out in paragraph 3.3 of the report be noted;**
- 5. A projected reduction to the General Fund balance of £445k as detailed in section 3.4 be noted;**
- 6. The full year cost pressures of £9.750m as detailed in section 3.5 be noted;**
- 7. The release of funding from the 2023/24 central contingency as detailed in paragraphs 3.2.2 to 3.2.15 be agreed;**
- 8. The use of the Homes for Ukraine grant in para. 3.9 be noted;**
- 9. Any issues that should be referred to individual Portfolio Holders for further action be identified.**

**55 CAPITAL PROGRAMME MONITORING 2023/24**  
**Report FSD23056**

The report summarised the current position on capital expenditure and receipts following the first quarter of 2023/24 and seeks the Executive's approval to a revised capital programme.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

- 1. The report, including a total re-phasing of £60,366k from 2023/24 into future years, be noted and a revised capital programme be agreed.**
- 2. The need going forward, given the full utilisation of capital receipts by 2025/26 forecast in this report and the limited options to replenish this resource in the future, to consider funding options for all new schemes, including external borrowing where appropriate be noted.**
- 3. Council be recommended to approve the following amendment to the capital programme (paragraph 3.3)**
  - (i) increase of a total £2,656k in relation to Disabled Facilities Grant (£2,443k original award plus £213k supplementary award)**
  - (ii) increase of £55k in relation to Devolved Formula Capital**
- 4. It be noted that a report elsewhere on the agenda requests a supplementary capital estimate of £4,250k for additional costs associated with the move to Churchill Court, to include the use of £2,250k from the Growth Fund**
- 5. It be noted that a report elsewhere on the agenda requests the addition of £25,500k for a housing scheme at Bromley North and £15,200k for a housing scheme at Beckenham.**

**56 OFFICE FOR LOCAL GOVERNMENT AND THE LOCAL AUTHORITY DATA EXPLORER**

The report provided a briefing on the new Office for Local Government, its intended purpose and planned activity. The Department for Levelling Up, Housing and Communities (DLUHC) established the Office for Local Government (Oflog) in July 2023.

In launching Oflog, DLUHC referenced Local Councils as a critical partner in the Government's objective to 'level up'. Acknowledging that there is no shared view of what 'good performance looks like' in local government Oflog will address this by "improving access to data, increasing transparency and fostering accountability – while also highlighting excellence and showcasing success."

DLUHC have emphasised that Oflog is not a replacement for the withdrawn Audit Commission. Oflog will not produce performance league tables; nor will it add new responsibilities on local authorities. Instead Oflog will recognise and celebrate councils, so others can learn from them. It will also start to detect local authorities at risk of potential failure earlier in the process of

decline. Where local authorities are identified as 'at risk of failure', Oflog will convene dialogues between councils and expert local leaders to explore the issues in more detail.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

- 1. The establishment of the Office for Local Government be noted.**
- 2. The initial key metrics launched to monitor the effectiveness of local authorities be noted; and**
- 3. Bromley's relatively good performance against all 18 metrics be noted.**

**57            AWARD OF CONTRACT FOR WORK AT NEW CIVIC OFFICES  
Report ESD20315**

A report went to the Executive on 30<sup>th</sup> November 2022 and then went to Full Council on 12<sup>th</sup> December 2022 setting out the recommendations to purchase the freehold of the Direct Line Site known as Churchill Court with a view to moving the Council's offices off the Civic Centre site and disposing of the same.

The Part 2 report sets out the outcome of the tender process and award of contract for the construction fit out and building conversion.

The Part 2 report covers the programme budget which has now been refined and set out in this report. In addition, this report updates Members on the dual running costs and overall programme timetable.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That the report be noted.**

**58            BIGGIN HILL AIRPORT NOISE ACTION PLAN UPDATE**

At the meeting of the Executive on 8 February, Officers, in consultation with the Portfolio Holder for Resources, Commissioning and Contract Management, were authorised to work with Biggin Hill Airport Limited (BHAL) regarding the Noise Action Plan, with the objective of agreeing enhancements to improve the situation for residents under the flightpath.

It was also agreed that an update would be provided back to the Executive after six months.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had

supported the recommendations and made the following additional recommendation:

*(3) That Members note that if no substantive progress is made by January 2024 alternative options for progressing matters will be reported back to the Executive for consideration.*

**RESOLVED: That**

- 1. It be noted that a specialist aviation consultant, Vanguardia, has been appointed to advise the Council on the Noise Action Plan and best industry standards around noise reduction and abatement.**
- 2. It be noted that correspondence with BHAL is ongoing, and a further update will be reported back to the Executive in January 2024. The Council is working towards reaching a substantive agreement on the Noise Action Plan and related matters by that date.**
- 3. It be noted that if no substantive progress is made by January 2024 alternative options for progressing matters will be reported back to the Executive for consideration.**

**59           HOUSING DELIVERY UPDATE  
Report HPR2023/051**

Following the Operational Property Review in November 2022, the report provided an update on the Council owned sites that have been earmarked for affordable housing development as well as an update on the Greater London Authority (GLA) grant for affordable home with recommendations in relation to progressing sites for social housing provision.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations and endorsed the following additional recommendation:

*(4) Members are asked to note that tenancies on new builds are offered initially on a starter tenancy, and tenants are made aware of their rights on their tenancy including any right to buy as may become appropriate during their tenancy periods.*

In considering the additional recommendation from the Executive, Resources and Contracts PDS Committee, Members of the Executive noted the recommendation, recognising that the issue set out statutory requirements. As such, the Executive noted the comments but agreed that it would not be adopted as a formal resolution.

**RESOLVED: That**

- 1. Accepting the revised Greater London Authority (GLA) Grant of £37,959k to support the delivery of 217 (note this is for the Grant, not the number that may be delivered) affordable homes through the indicative sites, set out below be approved:**
  - **Bromley North**
  - **Beckenham**
  - **Bellegrove (subject to further feasibility works to be reported to the Executive)**
  - **Manorfields (subject to further viability assessment to be reported to the Executive)**
  - **Poverest (subject to further viability assessment to be reported to the Executive)**
- 2. External borrowing in relation to the financing requirements of the Bromley North and Beckenham capital financing requirements, as set out in section 6 of this report be approved.**
- 3. The following recommendations in relation to each site listed above be approved:**

**Bromley North**

- (a) Subject to the determination of the Bromley North Planning Application, expected in October 2023:**
  - ii. Authorise the addition of the Bromley North Scheme to the Capital Programme at an estimate of £25.5m noting that this is the scheme cost, not the cost to the Council, and note that the Council is foregoing a potential capital receipt of £5.0m in relation to this site.**
  - iii. Approve the allocation of £515k of S106 funding towards the affordable housing element of the Bromley North Scheme.**
  - iv. Approve the acceptance of the £720k grant from the BLRF towards the Bromley North Scheme, delegating authority to the Director of Housing, Planning, Property & Regeneration in conjunction with Director of Corporate Services to agree legal matters related to the grant and discharge of conditions.**
  - v. Approve award of contract, as set out in paragraphs 3.12 to 3.14, to the provider named in the Part 2 Report for multi-disciplinary consultancy services for RIBA Stages 3b to 7 of the Bromley North Scheme at an estimated whole life value as detailed in the Part 2 Report, noting there will be a break clause in the contract at RIBA Stage 4a should the scheme not progress to award of contract for construction works.**
  - vi. Note, as set out in paragraph 3.15, that Cost and Project Management services for the Bromley North scheme will be tendered separately to ensure stringent financial governance. The estimated value of those contracts is £390k and will, subject to Executive approval of the main recommendations, proceed to procurement and award within Officer delegated authority.**

- vii. **Approve proceeding to procurement, as set out in paragraph 3.11 and paragraphs 3.16 – 3.17, via a compliant route (either framework or closed tender process) for a works contractor for the initial enabling works for Bromley North at an estimated value of £720k in line with BLRF grant conditions, noting that the commencement of the enabling works contract will be dependent on award of contract for the main construction contract for the entire development of the scheme.**
- viii. **Approve, in principle as set out in paragraph 3.18, proceeding to procurement for the design and build works contract at the end of RIBA Stage 4a for the Bromley North scheme at an estimated value of £21m, with delegated authority to the Director of Housing, Planning, Property & Regeneration to approve the detailed procurement strategy in agreement with the Portfolio Holder, the Assistant Director Governance & Contracts, the Director of Corporate Services and the Director of Finance, noting that award of contract and commencement of the scheme if considered financially viable will be subject to Executive decision in due course.**
- ix. **Approve the implementation, as far as possible, of recommendations 2.4.1 to 2.4.7 in the event of the Bromley North Planning decision being deferred, noting that no contracts will be awarded until and if Planning is secured; and noting that if the Bromley North Planning application is not granted then none of the recommendations will be taken forward.**

#### **Beckenham Site**

- (a) **Subject to undertaking sufficient public engagement, the submission of the Beckenham Car Park (Appendix B) scheme to Planning be approved, noting that the site has already been developed to RIBA Stage 3a. It be noted that if the scheme is not submitted within the near future, there is a risk that the surveys procured as part of the planning process will be superseded by forthcoming policies and will therefore need to be re-commissioned at an additional cost.**
- (b) **The addition of the Beckenham Site to the Capital Programme be authorised at an estimate of £15.2m noting that this is the scheme cost, not the cost to the Council, and it be noted that the Council is foregoing a potential capital receipt of £0.9m in relation to this site.**
- (c) **In principle as set out in paragraph 3.23 of the report, proceeding to procurement for multi-disciplinary consultancy services for RIBA Stages 3b to 7 for the Beckenham Scheme at an estimated whole life value of £669k be approved, with authority delegated to the Director of Housing, Planning, Property & Regeneration to approve the detailed procurement strategy in agreement with the Portfolio Holder, the Assistant Director Governance & Contracts, the Director of Corporate Services and the Director of Finance, noting that award of contract will be subject to Portfolio Holder decision in due course.**
- (d) **It be noted, as set out in paragraph 3.24 of the report, that Cost and Project Management services for the Beckenham scheme will be tendered separately to ensure stringent financial governance. The**

estimated value of those contracts is £167k and will, subject to Executive approval of the main recommendations, proceed to procurement and award within Officer delegated authority.

**Bellegrove, Manorfields and Poverest Sites**

- (a) It be approved that Feasibility funding for sites now added to the capital programme (West Wickham, Bromley North and Beckenham) are 'refunded' from the relevant capital budgets to allow detailed feasibility for Bellegrove, as well as further scoping for Manorfields and Poverest sites.
- (b) It be approved that, in principle as set out in paragraph 3.27 – 3.29, proceeding to procurement for multi-disciplinary consultancy services for RIBA Stages 2 to 7 for the Bellegrove Scheme at an estimated whole life value of £1.5m, with delegated authority to the Director of Housing, Planning, Property & Regeneration to approve the detailed procurement strategy in agreement with the Portfolio Holder, the Assistant Director Governance & Contracts, the Director of Corporate Services and the Director of Finance, noting that award of contract will be subject to Executive decision in due course, including detail on break clauses within the contract should the scheme not progress.
- (c) It be noted, as set out in paragraph 3.30 of the report, that Cost and Project Management services for the Bellegrove scheme will be tendered separately to ensure stringent financial governance. The estimated value of those contracts is £383k and will, subject to Executive approval of the main recommendations, proceed to procurement and award within Officer delegated authority.
- (d) It be approved that Bellegrove will commence a decant of the site from February 2024.
- (e) Bids for other grants towards housing schemes as may be available and appropriate be approved.
- (f) Authority be delegated to the Director of Housing, Planning, Property & Regeneration in conjunction with the Director of Corporate Services and Governance any legal matters related to the development of Council sites for housing, including Land Appropriation matters for both planning purposes and appropriation into the Housing Revenue Account upon completion of the schemes.
- (g) Authority be delegated to the Director of Housing, Planning, Property & Regeneration in conjunction with the Director of Corporate Services and Governance and the Director of Environmental Services relating to any matters of road adoptions or works with TFL as part of the Housing Schemes listed.
- (h) It be noted that a decision not to continue with any of the sites listed will result in a return of the GLA grant and/or the BLRF grant.

**60 HOUSING ALLOCATION SCHEME AND CHOICE BASED LETTINGS (APPROVAL TO PROCEED TO STATUTORY CONSULTATION)  
Report HPR2023/049**

The current Allocation Scheme was first published in 2012, amended in 2015 and the last formal update made in 2017 following the introduction of the



Homelessness Reduction Act (2017). In order to ensure that the Scheme was contemporary and met all current legislative requirements a review of the Council's Allocations Scheme was approved in November 2022.

The report accompanied the Draft Allocations Policy and identified key changes alongside the indicative project delivery timescales.

The report had been scrutinised by the Renewal, Recreation and Housing PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

- 1. The Draft Allocations Policy be approved for eight weeks public consultation; and,**
- 2. It be noted that the results of the consultation together with any suggested amendments arising from this consultation will be reported back to the Executive for final approval and adoption of the Allocations Policy.**

**61        HOUSING MANAGEMENT CONTRACT (APPROVAL TO  
             PROCEED TO TENDER)  
             Report HPR2023/048**

The report sought approval to proceed to procurement for the housing management and associated services for the Bromley owned portfolio.

The report detailed the findings of specialist legal and financial advice in relation to the Beehive portfolio and sought approval to proceed on the recommendation as set out in paras 3.11 to 3.17 of the report.

The report had been scrutinised by the Renewal, Recreation and Housing PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

- 1. Proceeding to procurement for housing management services for Bromley owned housing portfolio via a compliant open tender be approved. The estimated annual value being £2m with the contract to commence from 1 April 2024 for a ten-year term (with the option to extend for a further five years) at an estimated whole life value of £30m.**

2. It be noted that, as per the previous report to Executive there are resource requirements that will be built up as part of the 2024/25 budget process in order to meet the Council's statutory obligations in relation to stock ownership and affordable housing management.
3. For the Beehive Scheme, following receipt of specialist legal and financial advice it be approved to proceed on the recommendation detailed for the future management of the portfolio, as set out in paragraphs 3.11 – 3.17 of the report.

**62 HOMES FOR UKRAINE QUARTERLY UPDATE REPORT**  
**Report HPR2023/032**

The report provided an update on the Homes for Ukraine response by the Council and approach going forward.

An update on the Homes for Ukraine scheme would be provided to Executive quarterly, this report was the third of the update reports.

The report had been scrutinised by the Executive, Resources and Contracts PDS Committee at its meeting on 18 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That the contents of this report be noted in relation to the current activities under the Homes for Ukraine scheme.**

**63 LIBRARY WORKS PROGRESS AND CROFTON ROMAN VILLA**  
**Report HPR2023/050**

The report provided an update on the library works programme, and information on repairs to Crofton Roman Villa. To enable the library works programme delivery pace to continue the Portfolio Holder and Executive were asked to agree to approve and delegate authority to enter into the contracts required to take forward repairs at Southborough and Beckenham libraries.

The report had been scrutinised by the Renewal, Recreation and Housing PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

1. It be agreed to proceed to tender for the works contract for Beckenham Library at an estimated value of £1.4m;
2. Authority be delegated to the Director of Housing, Planning, Property and Regeneration in consultation with the Portfolio Holder for Renewal, Recreation and Housing, to award the works contract for Beckenham Library, estimated value £1.4m, as long as the winning tender is affordable within the Operational Property Review library programme budget;

3. **The information on works to Crofton Roman Villa and the request as set out in paragraph 3.19 to utilise the OPR budget for this site as match funding towards bids for grants to improve the information on site and improve visitor experience be noted; and,**
4. **Authority be delegated to the Director of Corporate Services and Governance to enter into and manage legal matters relating to these works to allow works to progress.**

**64            FEASIBILITY FUNDING FOR REGENERATION OF STAR LANE TRAVELLER SITE**  
**Report HPR2023/052**

On 30<sup>th</sup> November 2022, Executive (and Full Council in December 2022) agreed the budget for the Operational Property Review programme to be added to the Capital Programme. On 29 March 2023, Executive agreed the details of the Operational Property Refurbishment Programme, including proceeding to procurement for supporting services and works to deliver the Programme.

The Gypsy, Roma and Traveller (GRT) Site in Star Lane in St Mary Cray had been identified in the Operational Property Review as requiring significant works. Whilst a provisional sum had been allocated for these works, it was not possible to confirm a works budget without more detailed surveys of the site, as well as community engagement of the best way of moving forward and progressing works on site. The report sought approval for utilisation of £500k from the Operational Property Review capital budget for feasibility and engagement works.

The report had been scrutinised by the Renewal, Recreation and Housing PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

1. **The utilisation of £500k from the assigned Operation Property Review budget for feasibility works at the Star Lane Traveller Site be approved;**
2. **The intent to allocate resources for the delivery of the programme as set out in paragraphs 3.10 and 3.11 of the report, including procurement of necessary works and services to deliver the programme be noted;**
3. **An engagement programme with the residents of Star Lane to support a timetable for a works programme be approved;**
4. **The initiation of a planning application to make temporary use of the adjacent site to Star Lane for temporary pitches during a works programme be approved;**
5. **Road Adoption of a road into the site be approved, and authority be delegated to the Director of Corporate Resources and**

**Governance for any necessary legal arrangements of Road Adoptions; and,**

**6. The corporate risk of the current condition of the site be noted.**

**65 COMMUNITY HOUSE, SOUTH STREET, BROMLEY BR1 1RH & BECKENHAM PUBLIC HALLS, BROMLEY ROAD, BECKENHAM BR3 5JE - FREEHOLD DISPOSALS**

The report sought authorisation to select a preferred purchaser following marketing of the below properties:

- Community House, South Street, Bromley BR1 1RH
- Beckenham Public Halls, Bromley Road, Beckenham BR3 5JE

The two properties were freehold interests held by the Council that had been identified as surplus to requirement to be included in the Disposal Programme as authorised by the Executive Committee in November 2022.

Capital receipts generated through the Disposal Programme are to be used to part fund the capital investment being undertaken across the Council's operational estate as set out within the Operational Property Review.

**RESOLVED: That**

**Community House, South Street, Bromley BR1 1RH**

- 1. Acceptance of Offer A received for the Council's freehold interest known as Community House, South Street, Bromley BR1 1RH be authorised and to proceed to completion with the transaction.**
- 2. Authority be delegated to the Director of Housing, Planning and Regeneration to finalise terms of sale in order to proceed with the transaction and conclude the disposal.**
- 3. Authority be delegated to the Director of Housing, Planning and Regeneration to accept Offer C, formalise the terms and complete the transaction, should Offer A fail to complete.**
- 4. The legal and professional costs associated with completing the transaction be funded from the capital receipt received.**
- 5. Details of the commercial terms of the offer being recommended for freehold disposal are commercially sensitive and therefore included within Part 2 of this report.**

**Beckenham Public Halls, Bromley Road, Beckenham BR3 5JE**

- 6. Acceptance of Offer A received for the Council's freehold interest known as Beckenham Public Halls, Bromley Road,**

**Beckenham, BR3 5JE be authorised and to proceed to completion with the transaction.**

- 7. Authority be delegated to Director of Housing, Planning and Regeneration to finalise terms of sale in order to proceed with the transaction and conclude the disposal.**
- 8. Authority be delegated to the Director of Housing, Planning and Regeneration to accept Offer B, formalise the terms and complete the transaction, should Offer A fail to complete.**
- 9. The legal and professional costs associated with completing the transaction be funded from the capital receipt received.**
- 10. Details of the commercial terms of the offer being recommended for freehold disposal are commercially sensitive and therefore included within Part 2 of this report.**

**66            SUBSTANCE MISUSE SERVICES CONTRACT AWARD  
                 Report ACH23-033**

The Executive agreed on 30<sup>th</sup> November 2022 (Report ACH22-037) to proceed to procurement for the Bromley Substance Misuse Provider Service. The report detailed the outcome of the tender process and recommended contract award.

The report had been scrutinised by the Adult Care and Health PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That**

- 1. The contract for the Bromley Substance Misuse Service be awarded to the Service Provider named in the Part Two Report, commencing 1st April 2024 for five years with an option to extend for up to a further three years at an estimated contract value as detailed in the Part Two report.**
- 2. Authority be delegated to the Chief Officer (Director of Public Health), subject to agreement with the Portfolio Holder, the Assistant Director Governance & Contracts, the Director of Finance and Director of Corporate Services and Governance, to apply the three year extension in due course.**
- 3. Authority be delegated to the Chief Officer (Director of Public Health), subject to agreement with the Portfolio Holder and the Director of Finance, to draw down expected Supplemental Substance Misuse Treatment and Recovery (SSMTR) Grants and future potential Substance Misuse grants that may be allocated by the Office for Health Improvements and Disparities (OHID) during the life of the contract.**

- 4. Authority be delegated to the Chief Officer, subject to agreement with the Portfolio Holder, the Assistant Director Governance & Contracts, the Director of Finance and Director of Corporate Services and Governance, to vary the Substance Misuse Provider Service contract as required to incorporate additional requirements linked to the allocation of the SSMTR grant and other future Substance Misuse grants that may be allocated.**

**67            CARERS PLAN 2023-2025**  
**Report ACH23-025**

A carer is a person of any age who provides unpaid care and support to a family member, friend or neighbour who is disabled, has an illness or long-term condition, or who needs extra help as they grow older. Carers hold families and communities together, enable those they care for to get the most out of life, and make an enormous contribution to community life in Bromley. Alongside the Council's social care and SEND services and local NHS services carers play a vital role in supporting vulnerable residents.

The Council had developed a Carers Plan with the South-East London Integrated Care Board (Bromley) that set out what advice, guidance and support was available to unpaid carers in the Borough and how this offer to carers will be developed further over the next two years.

The report had been scrutinised by the Adult Care and Health PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That the proposed Carers Plan be approved.**

**68            ADULT SOCIAL CARE STRATEGY 2023-2028**  
**Report ACH23-012**

The Council had developed a new adult social care strategy for the period 2023 to 2028 to take account of developments across the social care market, changing government policy and wider technological, demographic and economic changes. The strategy considered the key challenges of increased service demand and rising costs pressures in relation supporting vulnerable older residents and working age adults with a disability and or a long-term health condition.

The report had been scrutinised by the Adult Care and Health PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations.

**RESOLVED: That the proposed Adult Social Care Strategy 2023-2028 be approved.**

**69            SECTION 256 - PROJECT FUNDING ALLOCATION  
                 Report ACH23-037**

The South East London Integrated Care Board (ICB) had made available financial support to the London Borough of Bromley (LBB) to help provide the Borough with funding to support services to adults and children with autism and to support admission avoidance and prevention into adult Assessment and Treatment Units or children's CAMHS in patient provision.

This transfer of non-recurrent funds was being made via a Section 256 arrangement. Portfolio Holder and Executive approval was required before the funds were spent in accordance with the Council's financial guidelines.

The report had been scrutinised by the Adult Care and Health PDS Committee at its meeting on 5 September 2023 and the Committee had supported the recommendations in the report and made the following additional recommendation:

*iv.) Note that the final non-recurring sum transferred for the Community Discharge Grant Funding is £281,000.*

**RESOLVED: That**

- 1. The receipt of funds from the Integrated Care Board under a Section 256 Agreement be agreed;**
- 2. Contracts be awarded to the following organisations via an exemption from tendering:**
  - 18 months contract with Bromley Mencap for an Autism Pathway Project at a total cost of £82,321**
  - 12 months contract with Bromley Mencap for an All-Age Autism Specialist Welfare Benefit Service at a total cost of £58,769**
  - 12 months contract with CASPA for a Travel Support Programme at a total cost of £40,000;**
- 3. Authority be delegated to the Director of Adult Services, in consultation with the Portfolio Holder for Adult Care and Health Services, the Assistant Director Governance & Contracts, the Director of Finance and the Director of Corporate Services, to directly award the Community Discharge Grant funding; and,**
- 4) It be noted that the final non-recurring sum transferred for the Community Discharge Grant Funding is £281,000.**

**70            CONSIDERATION OF ANY OTHER ISSUES REFERRED FROM  
THE EXECUTIVE, RESOURCES AND CONTRACTS POLICY  
DEVELOPMENT AND SCRUTINY COMMITTEE**

There were no additional items referred from Executive, Resources and Contracts PDS Committee.

**71            LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE  
LOCAL GOVERNMENT (ACCESS TO INFORMATION)  
(VARIATION) ORDER 2006 AND THE FREEDOM OF  
INFORMATION ACT 2000**

**RESOLVED** that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries  
refer to matters involving exempt information**

**72            EXEMPT MINUTES OF THE MEETING HELD ON 9 AUGUST  
2023**

The exempt (not for publication) minutes of the meeting held on 9 August 2023, were confirmed as a correct record.

**73            PART 2: AWARD OF CONTRACT FOR WORK AT NEW CIVIC  
OFFICES**

The Executive considered the report and agreed the recommendations.

**74            PART 2: COMMUNITY HOUSE, SOUTH STREET, BROMLEY  
BR1 1RH & BECKENHAM PUBLIC HALLS, BROMLEY ROAD,  
BECKENHAM BR3 5JE - FREEHOLD DISPOSALS**

The Executive considered the report and agreed the recommendations.

**75            PART 2 SUBSTANCE MISUSE SERVICES CONTRACT AWARD**

The Executive considered the report and agreed the recommendations.

**76            PART 2: CAPITAL PROGRAMME APPENDIX E**

The Executive noted the Part 2 information.

**77            PART 2: HOUSING DELIVERY UPDATE**

The Executive considered the report and agreed the recommendations.



Chairman

The Meeting ended at 9.04 pm